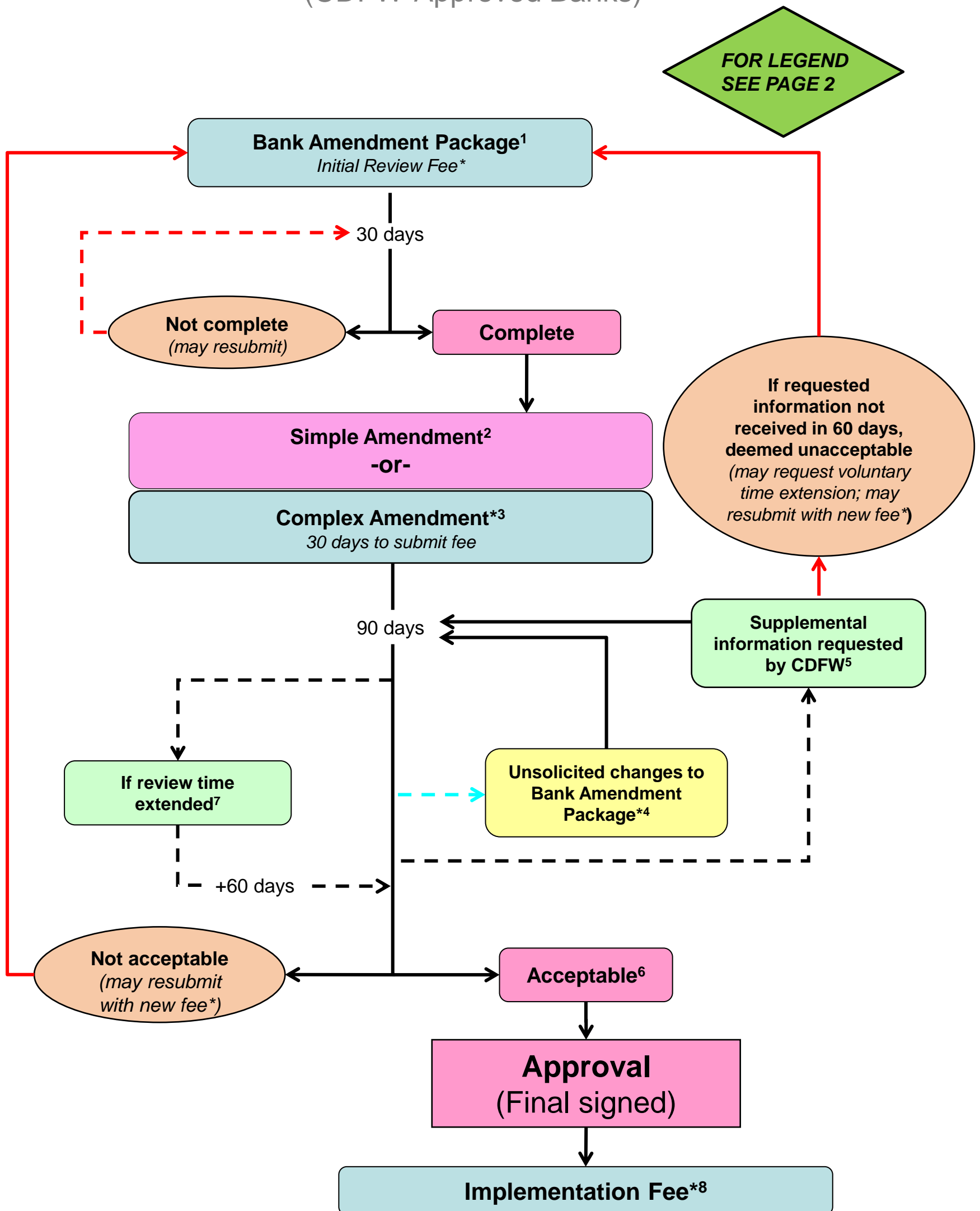


CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE  
Process Flowchart for Bank Amendment Packages  
(CDFW-Approved Banks)













\*See [current fee schedule](#) for appropriate fees, fees are adjusted annually per Fish and Game Code § 1799.1(a).

**Disclaimer:** This outline is for general information only and does not limit or change the requirements of Chapter 7.9 of the Fish and Game Code.

# Bank Amendment Package Flowchart Notes:

- 1 – Fish and Game Code § 1798.6(a) describes what is included in Bank Amendment Package. Fish and Game Code § 1798.6(c)(2) describes the initial review fee\*.
- 2 – Fish and Game Code § 1798.6(c)(3) describes how an additional fee is decided. 90-day review period will not start until the fee is received.
- 3 – CDFW shall provide written notice as to whether the Bank Agreement Package is complete and whether the additional fee is needed to cover CDFW's review costs. The additional fee\* is due within, 30 days of that notice Fish and Game Code § 1798.6(c)(3).
- 4 – Fish and Game Code § 1798.6 (f) If the person seeking to amend the bank proposes changes to the Bank Amendment Package that have not been solicited by CDFW during its review then a fee\* (per unsolicited change) may be required by the regional manager to cover the reasonable cost of CDFW's services in reviewing the changes. A new 90-day review period will begin upon receipt of the proposed changes and the associated review fee.
- 5 – Fish and Game Code § 1798.6(e) If CDFW needs supplemental information during its review, the regional manager will make the written request. The bank sponsor has 60 days to provide the requested information, otherwise the package is deemed unacceptable.
- 6 – CDFW shall determine whether or not the Bank Amendment Package is acceptable and notify the person who submitted the package of the determination. Fish and Game Code § 1798.6(c)(4).
- 7 – If the CDFW determines that 90 days is insufficient time to complete its review of the bank amendment package CDFW may extend the 90-day period for reviewing the bank amendment package by an additional 60 calendar days. Fish and Game Code § 1798.6(g).
- 8 – Implementation Fee Fish and Game Code § 1799(e)(2). CDFW shall collect an implementation fee\* per bank, to cover the department's implementation and compliance costs. A 10% penalty fee will be incurred on the amount due if fee is not paid by the due date. Each implementation fee= (credits released/total credits) X total implementation fee\*).

## LEGEND

- Yellow box  : optional at discretion of Bank Sponsor
- Blue box  : requires fee to be submitted
- Green box  : deviations allowed under Fish and Game Code § 1798.6
- Orange oval  : review stopping points
- Pink box  : CDFW needs to act; proceed with flow chart
- Red solid arrow  : unacceptable; restart and pay fee
- Red dashed arrow  : not complete; end or restart with no fee
- Black dashed arrow  : optional routes decided by CDFW
- Blue dashed arrow  : optional routes decided by Bank Sponsor
- Black solid arrow  : everything else